

**Van Meter Community School Board of Education**  
**Regular Session, Tuesday, April 24, 2012**  
**6:30 p.m. @ Secondary Library**

**ATTENDANCE**

Present: Directors Liz Thompson, Jim Folkerts, Brian Gordon, Lance Lauterbach, and Dan Koster, Superintendent John Carver, and Secretary Shonna Trudo  
Absent: None  
Guests: Jen Sigrist, Deron Durlinger, Johnny Boyd, Kelly Bell, Lynne Caltrider, Shawn Hyer, David Porter, Cindy Haney, and Gaylord Tryon

**CALL TO ORDER**

President Liz Thompson called the meeting to order at 6:30 p.m.

**ROLL CALL BY SECRETARY**

Secretary Trudo noted that Director Folkerts had not yet arrived, but was expected shortly.

**APPROVAL OF AGENDA**

Director Koster moved, seconded by Director Gordon to approve the agenda as presented. Motion carried 4-0.

**OPEN FORUM**

No comments from the public.

**ACTION ITEMS**

Consent Agenda

President Thompson presented the consent agenda items. Director Gordon moved, seconded by Director Koster to approve the minutes of the March 13, 2012 regular meeting, March 15, 2012 and April 2, 2012 special sessions, bills for payment, financial statements for all funds, open enrollment requests, and the following personnel transactions:

Open Enrollment Requests (2012-13 unless otherwise noted):

IN to Van Meter

- Alexandria Haney – 11<sup>th</sup> grade – from WDSM\*
- Kila Haney – 6<sup>th</sup> grade – from WDSM\*
- Bailey Richards – 9<sup>th</sup> grade – from DSM
- Cali Richards – K – from DSM
- John Richards – 6<sup>th</sup> grade – from DSM
- Kobe Richards – 4<sup>th</sup> grade – from DSM
- Hailey Lenze – 3<sup>rd</sup> grade – from WDSM (2011-12)

Personnel Transactions

Resignations: John Carver - Superintendent

Hirings: John Fitzpatrick – Head HS Baseball (summer 2012)  
Trenton Marks – Asst. HS Baseball (summer 2012)  
Trenton Marks – JH Baseball (summer 2012)

Motion carried 4-0.

Classified Early Retirement Request

Mr. Carver reviewed the early retirement request received from Soni Tapps in accordance with board policy 412.4. Director Koster moved, seconded by Director Gordon to approve Soni Tapps's early retirement request as presented effective at the end of the 2012-13 school year. Motion carried 4-0.

2012-13 Classified Salary/Benefits Settlement

Mr. Carver reviewed the recommendation for all classified staff to receive a 4% salary/benefit increase. Director Gordon moved, seconded by Director Koster to approve the individual contracts for the classified staff with a 4% overall increase to salaries/benefits for 2012-13 as presented. Motion carried 4-0.

*Director Folkerts arrived at 6:37 p.m.*

#### 2012-13 Calendar Changes

Mr. Carver reviewed a couple of needed changes to the 2012-13 calendar due to professional development opportunities.

- Move February 18, 2013 scheduled professional development day to February 8, 2013 to allow staff members to attend regional Authentic Intellectual Work (AIW) conference
- Move April 15, 2013 scheduled professional development day to April 4, 2013 to allow staff members to attend the Iowa conference on Teaching and Learning

Director Gordon moved, seconded by Director Folkerts to approve the changes to the 2012-13 school calendar as presented. Motion carried 5-0.

#### Addition of .3 FTE to Elementary Art Position

Mr. Carver reviewed the need to add .3 FTE to the elementary art teaching position for next school year. Two elementary art teachers who are each currently .125 FTE will increase to .28 FTE each. Director Gordon moved, seconded by Director Koster to approve the addition of a .3 FTE elementary art teacher. Motion carried 5-0.

### **REPORTS**

#### Administrative Search Process

Gaylord Tryon of G. Tryon and Associates discussed the superintendent search process and reviewed timelines, estimated expenses, candidate pool, etc. He answered questions from the Board regarding the superintendent search process.

The Board re-visited the superintendent search process after the Superintendent, Director of Teaching and Learning, and Secondary Principal reports. After discussing options on how to fill the Superintendent vacancy, the Board set Friday, April 27, 2012 at 4:00 for a special meeting to interview an internal applicant for the position.

#### Superintendent Report

Mr. Carver updated the Board on the flooded classrooms and office from April 14<sup>th</sup>, noting that bids were being taken to replace the carpet with tile in these areas. He also stated that to date there are 42 kindergartners signed up for next year and also reviewed some restructuring of offices/duties for 2012-13. He congratulated Deron Durflinger for being elected Vice President of School Administrators of Iowa.

#### Director of Teaching and Learning Report

Jen Sigrist reviewed the four stages of the Professional Development Continuum.

#### Secondary Principal

Deron Durflinger reviewed the requirements for the Honors diploma and ways they plan to recognize service achievements by the students. He also discussed the possibility of eliminating Speech as a required Language Arts class since speech is incorporated in various other curriculums.

### **ADJOURNMENT**

Director Folkerts moved, seconded by Director Koster to adjourn. Motion carried 5-0.

Time: 8:16 p.m.

These minutes have not yet been approved. For additional information, please contact the business office at 515-996-9960.

Respectfully submitted,

Shonna Trudo  
Board Secretary  
Van Meter Community School