

**Van Meter Community School District
Van Meter, Iowa
Annual Board Meeting
September 19, 2011
6:30 p.m.
Secondary Library**

ATTENDANCE

Present: Directors Liz Thompson, Brian Gordon, Lance Lauterbach, John Seefeld, and Maureen Fisher, Superintendent Greg DeTimmerman, and Secretary/Treasurer Shonna Trudo
Absent: none
Guests: Maribeth Arentsen, Deron Durlinger, Jen Sigrist, Dan Koster, Stacey Wigant, Jim Folkerts, Kelly Bell, and approximately 30 Upper Iowa students

CALL TO ORDER

President Liz Thompson called the meeting to order at 6:30 p.m.

ROLL CALL BY SECRETARY

Secretary Trudo noted all Board members were present.

WELCOME VISITORS AND OPEN FORUM

President Thompson welcomed the students from Upper Iowa University.

OPEN FORUM

No comments from those present.

APPROVAL OF AGENDA

Director Gordon moved, seconded by Director Seefeld to approve the agenda. Motion carried 5-0.

SECRETARY'S ANNUAL REPORT

Secretary Trudo gave the annual financial report for the year ending June 30, 2011.

General Fund Undesignated Funds:	\$935,416
Solvency Ratio	15.79%
Total General Fund Revenues	\$5,922,242
Total General Fund Expenses	\$5,285,972
Unspent Balance (Spending Authority)	\$1,167,032

For a complete financial report, please contact the Business Office at 515-996-9960.

ACTION ITEMS

Director Gordon moved, seconded by Director Fisher to approve the consent agenda items: the minutes of the August 15, 2011 regular meeting, bills for payment, financial statements, open enrollment requests, and to appoint Shonna Trudo as Board Secretary/Treasurer. Motion carried 5-0.

Open Enrollments:

In: Paul Logue – 9th grade from WDSM (2012-13)

Out: Cole Boswell – 11th grade to ADM (2011-12)

President Thompson administered the oath of office to Secretary/Treasurer Trudo.

President Thompson and Directors Gordon and Lauterbach thanked Directors Seefeld and Fisher for the opportunity to serve with them and for their service to the district. Director Seefeld spoke of his appreciation to have served on the Van Meter School Board and noted several staff, student, and building

accomplishments over his past seven years in office. He spoke of the global learning initiatives that have taken place and challenged the new board to continue to embrace change and keep the progress moving forward.

Director Fisher admitted that some board meetings and decisions had been difficult over the past three years, but appreciated that all board members had the best interests of the district in mind. She commended Mr. Carver for his vision and noted her appreciation for the current and new board members.

Superintendent Carver thanked Directors Seefeld and Fisher for their work on the School Board. Mr. Carver and President Thompson presented them with a plaque and lifetime pass to Van Meter School activities.

ADJOURNMENT

Director Seefeld moved, seconded by Director Fisher to adjourn.

Motion carried 5-0. Time: 7:05 p.m.

Respectfully submitted,
Shonna Trudo
Board Secretary
Van Meter School

**Van Meter Community School District
Van Meter, Iowa
Organizational Board Meeting
September 19, 2011
7:05 p.m.
Secondary Library**

ATTENDANCE

Present: Directors Liz Thompson, Brian Gordon, Lance Lauterbach, Jim Folkerts, and Dan Koster, Superintendent John Carver and Secretary/Treasurer Shonna Trudo
Absent: none
Guests: Maribeth Arentsen, Deron Durlinger, Jen Sigrist, Stacey Wigant, Kelly Bell, and approximately 30 Upper Iowa students.

CALL TO ORDER

Superintendent Carver assumed chairmanship and called the meeting to order at 7:05 p.m.

ROLL CALL BY SECRETARY

Secretary Trudo noted that all Board members were present.

APPROVAL OF AGENDA

Director Lauterbach moved, seconded by Director Gordon to approve the agenda. Motion carried 3-0.

CANVASSING OF ELECTION RESULTS AND SWEARING IN NEW MEMBERS

Secretary Trudo reviewed the election results with the board noting that per the county auditor's election results, there were 366 votes cast; Dan Koster-147, Jim Folkerts-57, Randy Golightly-56, Lyndon Lyon-54, Theresa Drummond-50 votes and there was a scattering of 2 votes. It was declared that both Dan Koster and Jim Folkerts are elected to the office of board member at large for the term of four years.

ACTION ITEMS:

Oath of Office to New Board Member(s)

Secretary Trudo administered the oath of office to Directors Folkerts and Koster.

Selection of Officers and Oath of Office

Superintendent Carver requested nominations for the office of president and reminded the Board that nominations do not need a second. Director Gordon moved to nominate Director Thompson for the office of president. Hearing no more nominations, the chair declared nominations to be ceased. A written ballot vote was taken. Motion carried 5-0.

	<u>Vote for President</u>
Director Folkerts	Thompson
Director Gordon	Thompson
Director Koster	Thompson
Director Lauterbach	Thompson
Director Thompson	Thompson

Director Thompson was elected president.

Superintendent Carver requested nominations for the office of vice-president. Director Gordon nominated Director Folkerts for the office of vice-president. Hearing no more nominations, the chair declared nominations to be ceased. A written ballot vote was taken. Motion carried 5-0.

Vote for Vice-President

Director Folkerts	Folkerts
Director Gordon	Folkerts
Director Koster	Folkerts
Director Lauterbach	Folkerts
Director Thompson	Folkerts

Director Folkerts was elected vice-president.

Secretary Trudo administered the oath of office to President Thompson and Vice-President Folkerts.

President Thompson assumed chairmanship of the meeting.

Set Time, Date, and Place of Regular Board Meetings

Director Lauterbach moved, seconded by Director Folkerts to hold the regular board meetings at 6:30 p.m. on the third Monday of each month in the secondary library with discussion at a later date regarding the March and April meeting times and dates. Motion carried 5-0.

ADJOURNMENT

Director Folkerts moved, seconded by Director Gordon to adjourn the organizational meeting. Motion carried 5-0. Time: 7:15 p.m.

Respectfully submitted,
Shonna Trudo
Board Secretary
Van Meter School

**Van Meter Community School
Van Meter, Iowa
Regular Board Meeting
September 19, 2011
Secondary Library
7:15 p.m.**

ATTENDANCE

Present: Directors Liz Thompson, Brian Gordon, Lance Lauterbach, Jim Folkerts, and Dan Koster, Superintendent John Carver and Secretary/Treasurer Shonna Trudo
Absent: none
Guests: Maribeth Arentsen, Jen Sigrist, Stacey Wigant, Kelly Bell, and approximately 30 Upper Iowa students

CALL TO ORDER

President Thompson called the meeting to order at 7:16 p.m.

ROLL CALL BY SECRETARY

Secretary Shonna Trudo noted that all Board members were present.

APPROVAL OF AGENDA

Director Koster moved, seconded by Director Lauterbach to approve the agenda. Motion carried 5-0.

REPORTS

Director of Teaching and Learning

Jen Sigrist reported on the public Annual Progress Report (APR), noting ACT scores, 2012 annual improvement goals, progress on the Iowa Core, and professional development. The APR can be viewed on the district's website with interactive information. Mrs. Sigrist also reported on the Iowa Youth Survey, which is a statewide survey of 6th, 8th, and 11th graders completed every three years.

Superintendent

John Carver reported on the track project. Architect Johnny Boyd reviewed shades of blue for the track surface and progress on the grass seeding, punch list, sound system, and Finish Lynx. Mr. Boyd mentioned that as the track project is nearing completion that his team will focus on the master planning for the district's future facilities. Mr. Carver and the Board thanked Mr. Boyd for his work on the track project, noting the many positive comments that have been received regarding the track project.

Mr. Carver asked for volunteers to serve on the following committees:

County Assessor – Folkerts (Dallas Co.)
Board Policy Review – Thompson and Koster
Facilities/Transportation – Gordon and Lauterbach
Negotiations – Thompson and Lauterbach
School Improvement – Koster and Thompson

Mr. Carver spoke of the recent SILO Oversight Committee meeting. He also reported on district enrollment, noting the number of kids served at Van Meter School appears to be down by about 6 students from last fall. The official student count date is October 3rd. School lunch meals served has also decreased from last year. This continues to be monitored.

ACTION ITEMS

Consent Agenda:

Director Gordon moved, seconded by Director Koster to approve the consent agenda items as presented: personnel transactions, approve official school organization as K-5 elementary and 6-12 secondary school, appoint Ahlers Law Firm as the district's legal counsel, pre-approving purchases, approval of use of signature stamp for the President and Secretary, and participation in federal programs, all as noted below.

Personnel Transactions

- Donell Buerckley – Cook – 3 hrs/day @ \$9.00/hr

Federal Programs

Hot Lunch, Carl Perkins Vocational and Technical Education, Title I, Title II, Title III, Title IV, and Title V, ARRA, Ed Jobs, Federal Teacher Quality, and IDEA Part B.

Motion carried 5-0.

Appoint Members of the SILO Oversight Committee

Director Koster seconded by Director Folkerts to appoint Directors Gordon and Lauterbach, and John Carver to serve on the SILO Oversight Committee. Motion carried 5-0.

MidAmerican Easement to the Water Tower

Mr. Carver explained that MidAmerican is requesting an underground electrical easement across school property to the Van Meter City water tower. The easement is needed to provide additional electricity to facilitate the placement of cell phone equipment on the tower. Rent from the placement of cell equipment on the city's water tower will create a revenue stream for city projects. Discussion from the Board regarding uses of these additional funds by the city.

Director Gordon moved, seconded by Director Koster to approve the resolution to set a public hearing on the grant to the MidAmerican Energy Company of a perpetual Underground Electric Line Easement upon, over, under, through, and across the above described property, for October 17, 2011 at 6:30 p.m. in the Van Meter School secondary library, Van Meter, Iowa. The Board Secretary is authorized and directed to prepare, publish, and distribute the Notice of Hearing. Motion carried 5-0.

Adjournment

Director Folkerts moved, seconded by Director Gordon to adjourn. Motion carried 5-0. Time: 8:47 p.m.

These minutes have not yet been approved. For additional information, please contact the Business Office at 515-996-9960.

Respectfully submitted,
Shonna Trudo
Board Secretary
Van Meter School